



Tax Research Intern Spring 2022 Job Posting

The Institute on Taxation and Economic Policy, the country's premier progressive tax policy research organization, seeks a tax research intern 24 hours a week for 13 weeks between January and May 2022, with some flexibility on precise dates. Internship is DC-based. Interns both with and without outside funding are encouraged to apply. Internship intended for undergraduates. ITEP will ensure that each intern receives compensation of \$5,000 for the semester (minus taxes), paid every two weeks, combining funding from their university or other sources and funding from ITEP.

ITEP believes in moving America towards worker justice, economic justice and racial justice by promoting progressive tax policies at a federal and state level. Our small, nationally influential staff works with policymakers, reporters, and front-line partner organizations to research, support, and develop tax policy initiatives that address inequity. We use our unique microsimulation model and our research on corporate and individual taxes across income, race and geography to steer the debate about tax justice. Join us to make a difference.

Responsibilities may include:

- Gathering and inputting data
- Interviewing policy professionals
- Conducting literature reviews
- Attending zoom or in-person events
- Taking notes on hearings and in meetings
- Summarizing information for staff
- Writing blog posts
- Other responsibilities as assigned

Qualifications:

- Interest in policy and economic justice
- Attention to detail
- Excellent writing & communications skills
- Understanding of policy issues
- Demonstrated interest in current events
- Independence, motivation

Applications accepted immediately until November 20.

Posting date: November 8, 2021

To apply: Send single PDF file containing one-page cover letter, one-page resume, and maximum 1500-word writing sample (from a class or any source) to internjob@itep.org. Subject line should be Spring 2022 internship. Please do not call, we will inform all applicants when filled. Cover letter should indicate whether applicant has funding from another source to assist toward compensation.

The Institute on Taxation and Economic Policy (ITEP) is an Equal Opportunity Employer that values and welcomes diversity in the workplace. We strongly encourage all applicants, regardless of race, color, religion, gender, national origin, age, disability, marital status, veteran status, sexual orientation or any legally protected status. Proof of vaccination or health exemption required.